








SDS**[IN]****STITUTE**
are you in? 




COMMITTEE MEMBERS

- | | |
|---|---|
|  Maureen Hawkins |  Grace Moskola |
|  Selma Abdul |  Patrice Fairweather |
|  Vivian Ortiz |  Alexandra Pearson |
|  Mari Milenkovic |  Angela Newland |
|  Juan Pablo Capote |  Haley Winston |
|  Jeannie Kiriwas |  Michelle Fitzgerald |
|  Brad Held |  Jazmin Armstrong |

SPECIAL THANKS:

-  Student Development & Enrollment Services Leadership Team
-  SDS IT Department
-  UCF Creative School for Children
-  Student Union
-  Recreation & Wellness Center

THANK YOU TO OUR CORPORATE SPONSORS:

-  Central Florida Credit Union
-  Aramark
-  KIND Snacks

SDES INSTITUTE A G E N D A

8:00 - 8:20 COFFEE & TEA // POSTER SESSION KEY WEST

Please visit our poster presentations highlighting best practices & programs that excel in successful service to students

8:20 - 8:45 WELCOME KEY WEST

8:55 - 4:10 PRESENTATIONS

Please see corresponding times for presentation information and location

12:30 - 1:30 OPEN SEATING FOR LUNCH KEY WEST

Performance by the UCF Creative School for Children

4:20-5:00 AWARDS & CLOSING REMARKS KEY WEST

We will recognize outstanding contributions in SDGS highlighted through the SDGS Institute

PRESENTATION TOPICS



STAFF BALANCE



DIVERSITY



STUDENT CARE



UNIVERSITY SYSTEM



STUDENT ENGAGEMENT



ASSESSMENT



PROFESSIONAL
DEVELOPMENT



RETENTION



MARKETING & SOCIAL MEDIA









TECHNOLOGY

WE'RE SOCIAL! #SDESINSTITUTE2015
DOWNLOAD OUR APP FOR FULL SCHEDULE OF EVENTS





-  **Enhancing Student Relationships:
A Counseling Advising Approach**
Jena Smith & Danielle Aming
-  **UCF CARES: Building a Community of Care**
Kate Bronk
-  **Retaining Male Students:
Knight to Knight Mentoring as the Key to Our Success**
Rachel Mankowski
-  **Relaxation Station: Biofeedback Relaxation Training**
Pam Mills
-  **IT'S ON US**
Mari Milenkovic & Shanna Davis
-  **SDES Registration and Retention Initiative for
FTIC Students**
Jenna Nobili, DeLaine Priest & Brian Boyd

8:55AM - 9:40AM
SESSIONS

SAND KEY Unexplored Diversity: Student Spirituality

Jeannie Kiriwas



There are many reasons why and specific challenges that lead people to feel discomfort discussing spiritual development. This session hopes to alleviate those concerns by showing how a public university can support intersectionality and the holistic development of students.

DEU CREDIT

PENSACOLA Hazing on Our Campus: What are UCF Students Saying

Dr. Germaine Graham & Chanda Postell



Do our students think that hazing is a problem here at UCF? How does UCF compare to the national trends in hazing? This session will highlight the results of hazing perception survey of UCF students administered by the National Hazing Research Consortium. Participants will also learn about hazing prevention evidence based strategies and resources on campus.

EGMONT KEY Foundations of Excellence: Transfer Experience

Dr. Chanda Torres, Manoj Chopra & Jennifer Sumner



The Foundations of Excellence (FoE) Transfer Initiative is sponsored by the John N. Gardner Institute for Excellence in Higher Education, and is a study of transfer policies, practices, and procedures, to result in a recommended action plan for institutional improvements leading to higher levels of transfer-student academic success, learning, satisfaction and graduation.

CEDAR KEY Building Positive Office Relationships & Effective Communication

Carolyn Stander & Cheryl Kinlaw



Creating positive interpersonal working relationships between supervisors and employees is a key component to a successful office environment. Join us for an interactive session!

9:50AM - 10:35AM
SESSIONS

SAND KEY What's Your Type: Using MBTI to Understand Yourself & Others
Andrea Guimaraes



This program will utilize the Myers-Briggs Type Indicator tool to explore your personality preferences and the preferences of others. This active session will help you explore communication, decision-making, and teamwork styles to better understand yourself and how you work with others.

PENSACOLA Building Intentional Student Experiences:
Connect, Engage, Transform
Sharisse Kenney, Chantel Carter & Dion Webb



This session identifies and explains the steps of strategically planning and marketing a student-focused program or experience, along with tools of engagement. Additionally, a discussion of successful examples from the Office of Transfer and Transition Services and the Office of Student Involvement will be showcased.

EGMONT KEY Birds of a Feather: Director Focused Session on Travel
David Pavlannis & Directors' Council



Need help understanding the SDES Travel Policy? Have questions regarding the policy? Come to this session to receive clarification on the SDES Travel Policy. This session is exclusively for Directors and will be hosted by the Directors' Council & Dave Pavlannis.

CEDAR KEY Effective Communication
SASI & Beth Scheitzach



Learn effective communication: Improving Listening Skills.

[1 OF 2 SESSIONS]

10:45AM - 11:30AM SESSIONS

SAND KEY

Putting Cultural Competency Into Practice
Edwanna Andrews & Michael Freeman



This guided facilitation will examine the role of cultural competency for student affairs professionals in meeting the needs of our continually changing student population. The development and implementation of a cultural competency plan will be discussed.

DEU CREDIT

GARDEN KEY

Websites: How to Meet Students on Their Terms
Jordan Rogers



Most of us have a website, but are we really using it to reach students? Check out this session to learn about how students browse the web and how you can write better content for them.

PENSACOLA

Unlocking Success: Keys to Successful Collaboration
J. P. Capote & Jerron Parker



Collaboration, it seems rational, right? However, according to science we aren't wired that way! In fact, some argue that two purely "rational" individuals might not cooperate, even if it appears that it is in their best interests to do so. In this session we will share our personal narratives pertaining to successful partnerships, some theoretical concepts, barriers to collaboration, and strategies to overcome them.

EGMONT KEY

Autism Connections: Exploring Strategies for Collegiate Success
Dr. Jocelyn Buhain, Liz Stevenson & Rebecca Lowe



College students diagnosed with Autism Spectrum Disorder (ASD) face unique challenges. This roundtable discussion will allow participants to 1) increase their multicultural knowledge about UCF students with ASD, 2) discuss academic, social, and psychological issues/barriers and 3) explore strategies to improve students' success.

CEDAR KEY

Effective Communication
SASI & Beth Scheitzach

[2 OF 2 SESSIONS]



Learn effective communication: Improving Listening Skills.

KEY WEST AB

Creative Tinkering: Cultivating Creativity in the Workplace
Mari Milenkovic & Natalie D'Azzo



Teams that play together, stay together. Learn how making time for creativity can enhance productivity, engagement, retention, and quality of life. During this program you will have the opportunity to experience a creative session exploring your personal meaning of balance and walk away with a UCF themed piece of art.

11:40AM - 12:25PM SESSIONS

SAND KEY



Developing Student Success Through Positive Psychology Applications
Dr. Larry Marks

This presentation will provide an introduction to positive psychology and discuss applications of positive psychology constructs, including focusing on strengths and positive emotions, that can facilitate students' personal and professional success.

GARDEN KEY



Keys to the Keynote
Brad Held & Selma Abdul

Nervous in front of a crowd? Want to consider new technology in presentations or how to manage a crowd? Please join us for the Do's & Don'ts for the best presentation! Great opportunity to gain some tips and learn from others in the audience.

PENSACOLA



Using Qualtrics for More than Satisfaction Surveys
Megan Pablan & Lori Clark

Learn how to utilize Qualtrics, a free resource for your department, to simplify data collection, streamline disseminating that info, and reduce paperwork for your employees! If you collect info from students or employees (think forms) this could be a great tool for you! This presentation will focus on Student Health Services' use of Qualtrics for things other than satisfaction surveys.

EGMONT KEY



Adjunct Teaching for Dummies: A Student Affairs Professional Crash Course to Teaching
Lynell Hodge

This session will be fast-paced, interactive, and will cover a myriad of pitfalls of teaching. So if you teach, but it's not your primary role, this session is for you.

KEY WEST AB



Hot Topics: Director Focused Discussion
Directors' Council

Gather with other Directors to engage in roundtable discussions about employee recognition efforts, staff professional development, effective collaboration between departments, balancing work and play, and how your department can support the QEP topic. You may be an expert in one of these areas and have knowledge to share or you may be looking for ideas you can implement within your department. This session is exclusively for Directors and will be hosted by the Directors' Council.

1:30PM - 2:15PM
SESSIONS

SAND KEY



DEU CREDIT

Sorry Not Sorry: Lead Like a Girl

Maureen Hawkins, Dr. Karen Hofmann & Michael Freeman

Internalized and systemic oppression does not have to define your leadership style. In this session we will engage the participants in defining and expressing your value in a leadership role.

GARDEN KEY



Performance Appraisals

David Pavlounis & Beth Scheitzach

[1 OF 2 SESSIONS]

Please join our UCF experts from SDES & Human Resources in learning best practices in preparing professional performance appraisals.

PENSACOLA



Building Capacity for Your Department: Lessons from the Americorps Model

Dr. Thomas Bryer, Angela Newland & Todd Currie

AmeriCorps VISTA members are much like the staff and students we employ at UCF. Come learn how to apply the AmeriCorps Model to build capacity for your department by creating specific objectives to improve program planning, implementation and evaluation.

EGMONT KEY



Marketing & the Age of Going Social:

The 5 W's of Promoting Your Services

Sandra Brasch & Scott Mauro

This presentation session is designed to provide an introductory overview of marketing and branding, including marketing research and an overview of creating a marketing plan. We will also discuss best practices in current social media and give a brief overview of content marketing.

CEDAR KEY



Project CEO: Taking Involvement from the RSO to the Board Room

Dr. Michael Preston

Join the movement on student employability as we discuss the 10 most desirable skills employers are looking for and how you can support students developing these crucial skills.

2:25PM - 3:10PM
SESSIONS

SAND KEY Developing Your Digital Identity

Kate Latevola & Jon Hall



Our digital identity is a permanent collection of data that we are portraying through our online footsteps. Every picture we post, every article we share, every statement we tweet and every status we update is forming our digital identity for others to see. In this presentation, we will examine the following topics: job and/or candidate search, professional vs. personal information and useful resources to improve your digital identity. Join us for an engaging conversation about a key subject that is relevant in the work force today.

GARDEN KEY Performance Appraisals

David Pavlounis & Beth Scheitzach

[2 OF 2 SESSIONS]



Please join our UCF experts from SDES & Human Resources in learning best practices in preparing professional performance appraisals.

PENSACOLA Everyone Can Have an Impact: An Evidence-Informed Way to Help Students After Crises

Dr. Chris Hanes & Dr. Karen Hofmann



This program reviews evidence informed steps for helping students after experiencing a traumatic event. By learning psychological first aid concepts, college professionals can have a basic understanding of how to support students and their community after a traumatic event in a way that promotes the healing process.

EGMONT KEY Hispanic Serving Institutions (HSI) IOI: What You Need to Know

Dr. Cyndia Morales



UCF currently has about a 22% Latino/a student population and is expected to reach HSI status in the next 2-3 years. Best practices will be shared related to Latino/a student successes and the information of the family.

DEU CREDIT

CEDAR KEY The Authentic Team

Roy Reid & Mari Milenkovic



Participants will be provided with anecdotes and exercises to help them explore and improve their performance. In addition they will learn the important qualities in effective teams and how to bring those skills back to their office.

3:20PM - 4:10PM SESSIONS

SAND KEY What Were They Thinking ?

Stephanie Hartkopt & Anna-Bradley Lozier



Have you ever wondered what a co-worker was thinking or how they made a decision? Have you ever wished you better understood co-workers who think differently than you? Join us to learn more about personality and how it can impact your work within a team.

GARDEN KEY Customer Service: Students are Customers Too

Scott Mauro & Michelle Fitzgerald



This presentation is designed to help SDES unit employees examine their role in providing five-star customer service to our students. People attending will be able to identify different customer services principals to develop or implement in their units.

PENSACOLA How a Common Reader Teaches the Importance of Support Systems

Abby Nobili & Erin Butler



Common Reading programs are designed to develop a sense of community and get students thinking about and discussing diverse issues. UCF's 2015 Common Reading selection additionally discusses support systems and their impact on students. Join us as we break down the topic of support systems and how we can use a Common Reading to address this important issue.

EGMONT KEY Turning Student Affairs Into a Career Path: How to Become a Mentor for the NASPA Undergraduate Fellows Program

Tava Bingham & Destinee Lott



The NASPA NUFP program provides a structured mentorship opportunity between experienced and aspiring student affairs professionals. This session will inform attendees on the benefits of the program for students as well as effective mentorship practices.

CEDAR KEY Grant Writing 101

Megan Kellogg



Intro to Grant Writing for SDES Departments. Learn the Basics, Funding Types & Sources, Writing an Effective Proposal & Post-Award Management.



SCHOLARSHIP

Award Winner(s) showed the use of scholarship in SDES INstitute presentation with outcomes rooted in research and best practices.

COMMUNITY

Award Winner(s) enhanced our UCF campus community by bringing groups together, building collaborations, and strengthening networks.

CREATIVITY

Award Winner(s) utilized creativity in a program, event or plan to increase engagement.

INTEGRITY

Award Winner(s) showed ultimate integrity by introducing new ideas, program, theories to support students and staff

EXCELLENCE

Award Winner(s) is an example of excellence, going above and beyond, and meets a critical need of staff and students.



BUZZ WORTHY [vote on back]

Which session will you talk about the most with colleagues?

GOLDEN KEY

Which session provided a skill/tech/tool that could be implemented right away?

POSTER

Which poster session communicated their information the best (design, execution, etc)?